

**BRILLION CHAMBER OF COMMERCE
BOARD MINUTES**

December 14, 2016

Brillion Community Center

12:00 PM

1) CALL TO ORDER: Jennifer Kolberg called the meeting to order at 12:11 PM.

ROLL CALL: Present were Tim Hanson, Jennifer Kolberg, Wendy Allen, Doug Neils, and Vineta Caune-Meyer. Also present were Karen Novy and –nonvoting Nick Madison. Absent was Jennifer Schmidlkofer, Shannon Shinsky, Jason Ruebl, Linda Alger, Callie Barribeau, JoAnne Moehr and nonvoting Cheryl Welch.

2) APPROVAL OF THE AGENDA:

Motion – Tim Hanson made a Motion to Approve the Agenda. Seconded by Doug Neils. Call vote taken. Motion carried. Agenda Approved.

3) APPROVAL OF MINUTES –November 2016 Minutes.

Motion –Doug Neils made Motion to Approve Minutes. Seconded by Vineta Caune-Meyer. Call vote taken. Motion carried unanimously.

4) PRESIDENT’S REPORT: Jason Ruebl- was not available.

5) SECRETARY-TREASURER REPORT:

Karen Novy presented December Secretary’s report and November’s Treasurer Financial Report. Savings \$21,730.91 Chamber Bucks \$693.24 and PayPal Acct. 1614.23

Motion – Tim Hanson made a motion to approve the Secretary & Financial Reports. Seconded by Vineta Caune-Meyer. Call vote taken. Motion carried unanimously.

6) COMMITTEE REPORTS:

A. Retail Committee:

- a. Committee:** Tammi Gasch from Brilliont Blooms and Shannon Shinsky will serve on this committee.
- b. Holiday Advertisements:** It was agreed upon to do the same as last year.
- c. Shop Local/Coupon Book:** The board members discussed issues with businesses they visited and presented Karen Novy with the information they had. One of the businesses suggested creating a Brillion Chamber of Commerce window decal for all members to place in their front windows.
Karen Novy will contact Zander Press regarding the timing needed to create the coupon books. And she will contact the board with this information and when all coupon info should be turned into her.
Tim Hanson suggested that the Chamber run a full size page advertisement in the local paper at the beginning of the year listing all chamber members and then once a month highlight one of those businesses.
- d. Invite member to Meeting:** Still going forward with this.

B. Beer Wine & Cheese Committee:

C. Membership Committee: Still looking for members to be a part of these committees...

D. Website Committee:

E. Chamber Bucks Committee:

7) NEW BUSINESS:

- A. Next Meeting:** The next meeting will be held at Bakkheia in Brillion at 5:00 on Thursday January 12, 2017. The meeting will take place from 5-6 and a social with light foods and drinks to follow. It was suggested that based on the price of cocktails that 1 free drink ticket will be given out this year.
- B. Chamber Sponsor Local Job Fair:** Tim Hanson suggested that the Chamber sponsor a job fair for all the local businesses instead of each business having their own and having a poor turn out. Nick Madison mentioned that there was a job fair in fall at the high school. Doug Neils said that Ariens was not pleased with the turnout. There is a lot of employment competition out there. Doug will forward information on to Ariens personnel about possibly combining efforts with Endries.
- C. 2017 Membership Mailing Update:** Karen Novy received a call from Network Health Insurance stating that they no longer offer the insurance plan and a couple of Associate members were questioning why they received a membership statement. The board stated that those members that sent in their \$100 dues should be notified and given the choice to have it returned or donate to the Chamber.
- D. Board Position Update:** The board is now full. New board members are JoAnne Moehr and Cheryl Welch. Jennifer Kolberg mentioned that Doug Buboltz would be interested in being a board member for future reference.
- E. Christmas Social:** This was discussed above.
- F. Calumet County Civic Meeting:** Jason Ruebl was not available.
- G. 2017 Chamber Budget and Calendar:** Jennifer Kolberg, Jennifer Schmidlkofer and Karen Novy met to review 2017 Budget and Calendar. They presented it to the board at this meeting. Doug Neils moved to pass the budget. Seconded by Vineta Caune-Meyer. Call vote taken. Motion carried unanimously.
Karen Novy will e-mail Gary Fischer to see if he could perform the audit again this year. Karen will also ask Shannon Shinsky and JoAnne Moehr to see if they are interested in being on this committee.
- H. Calumet County Aging Network:** Jennifer Kolberg mentioned that since we would not be donating to their project, they would not be coming to present their information.
- I. Essential Technologies:** Karen Novy announced that they will be closing that Friday for good. There may be interest in someone opening just the Cellcom part of the business in the near future.
- J. New Business After Five Program:** Jennifer Kolberg spoke about redesigning the Chamber After Five Program so that it does not have to be for new businesses anymore, but to be used as a networking social every quarter. Karen Novy will send this out to the members as a separate e-mail.

8) OLD BUSINESS:

A. Review By-laws, Budgets and Audit Accounts including Payroll: At this meeting we reviewed Articles VII. Be sure to add a revised date when the review is complete.

9) SCHOOL DISTRICT UPDATE: – Nick Madison had no new information available.

10) CITY OF BRILLION: - Cheryl Welch – Cheryl was not available for the meeting but sent an email to see if a board member could be available to attend a meeting on Dec. 20 at the Brillion Community Center. Jennifer Kolberg and Tim Hanson thought they would be able to attend.

ADJOURNMENT: Motion Tim Hanson moved to adjourn. Seconded by Wendy Allen. Call vote taken. Motion carried unanimously. The meeting adjourned at 1:40 pm

Respectfully Submitted

Karen Novy, Secretary/Treasurer – Brillion Chamber of Commerce