

**BRILLION CHAMBER OF COMMERCE
BOARD MINUTES**

April 20, 2016

NEW Hope Center, Chilton

12:00 PM

1) CALL TO ORDER: Jason Ruebl called the meeting to order at 12:09 PM.

ROLL CALL: Present were Jason Ruebl, Doug Neils, Jennifer Kolberg & Vineta Caune-Meyer. Also present were Karen Novy, Cheryl Welch and Nick Madison -nonvoting. Absent was Jennifer Schmidlkofer, Wendy Allen, Tim Hanson and Gary Fischer.

2) APPROVAL OF THE AGENDA:

Motion – Jennifer Kolberg made a Motion to Approve the Agenda. Seconded by Vineta Caune-Meyer. Call vote taken. Motion carried. Agenda Approved.

3) APPROVAL OF MINUTES –March 2016 Minutes.

Motion –Doug Neils made Motion to Approve Minutes. Seconded by Jennifer Kolberg. Call vote taken. Motion carried unanimously.

4) PRESIDENT’S REPORT: Jason Ruebl – Jason thanked the group from NEW Hope Center for inviting us to their facility and suppling the lunch.

5) SECRETARY-TREASURER REPORT:

Karen Novy presented February Secretary’s report and March Treasurer Financial Report.

Motion – Doug Neils made a motion to approve the Secretary & Financial Reports. Seconded by Vineta Caune-Meyer. Call vote taken. Motion carried unanimously.

6) COMMITTEE REPORTS:

A. Retail Committee:

- a. **Holiday Advertisements:** Jason Ruebl said that this is still a work in progress.
- b. **Shop Local/Coupon Book:** Jason Ruebl said that there were no further details.
- c. **Lakeshore ALL Sports Advertisement:** Karen Novy stated that the money was sent in for the advertisement but have not heard anything from Brillion News whether they were going to put together an acknowledgment advertisement for Pete Kittel.

B. Beer Wine & Cheese Committee:

Karen Novy stated that the current financial update for the BWC event was \$5031.85. And that Kris Bastian had sent her pictures from the event. Karen Novy sent them to Michelle Ruebl so that she could include them in the new brochure.

C. Golf Committee:

Karen Novy mentioned that there was the first golf committee meeting on Friday April22 at noon at Deer Run and a notice was sent out to all of last year’s members.

7) NEW BUSINESS:

- A. **Next Meeting:** The next meeting will be held at the Brillion Public Library with food from Kwik Trip
- B. **Tour of the NEW Hope Center:** When the meeting adjourned, we were shown a video and was given a tour of the center.
- C. **Purchase Software:** Karen Novy tabled this to possibly next meeting. She is searching for free programs to create flyers and save to GIF formats making it easier to transfer to the website and Mailchimp e-mails.
- D. **Brochure.** –Jason Ruebl will ask Michelle Ruebl if she is still interested in finishing this project.
- E. **2016 Fall Banquet Event:** Jason Ruebl discussed the Murder Mystery program. The comment came up that maybe we should offer this at the Fall Fest and maybe have something like a comedian come in for the meeting. This may attract more to the event. Jason Ruebl tabled this and asked for all to bring suggestions for next meeting.
- F. **City of Brillion 5K event:** No news.
- G. **Board Resignations:** Karen Novy passed along news that both Dan Dietrich and Michelle Ruebl have resigned from the board. Dan Dietrich suggested to contact Steve Fischer, that he may be interested in filling this role. Jason Ruebl suggested to contact Gary Kabat for the Iron Works position and also to send an e-mail out to the chamber membership about an open position.

8) OLD BUSINESS:

- A. **Funds from Beer, Wine & Cheese:** – Jason Ruebl mentioned that the BWC committee does not want all the money spent on fixing the welcome sign. They contacted the old contractor and he said that he could fix it. There was discussion on ownership of the sign and Cheryl Welch said that she would look into it. Nick Madison recommended that ownership should be determined before any further decisions are to be made regarding the sign.
- B **Review By-laws, Budgets and Audit Accounts including Payroll:** Gary Fischer was able to perform an audit with the info that was supplied by Karen Novy. The board members received a copy of the results in advance of the meeting. Nick Madison suggested that Karen Novy review this information and bring to the next meeting comments and suggestions regarding this audit.

9) **SCHOOL DISTRICT UPDATE:** – **Nick Madison** – Nick mentioned that they had the Elementary School Stem Center Kick-off and around 50 people attended. No other school system has a program like this. This program fits well with our manufacturing community.

10) CITY OF BRILLION: - Cheryl Welch – Cheryl announced on April 26 there is a Vision meeting at the Mill and is open to the community.

The end of May is when the block grant for the HUB is due. At the City Council meeting on Monday April 25, they are hoping to declare that the HUB is blighted.

Cheryl also announced that there are zero interest loans available to fix the facades of downtown buildings and clean up the main street; this too will be discussed at the Monday meeting.

ADJOURNMENT: Motion Jennifer Kolberg moved to adjourn. Seconded by Doug Neils. Call vote taken. Motion carried unanimously. The meeting adjourned at 12:46 pm

Respectfully Submitted

Karen Novy, Secretary/Treasurer – Brillion Chamber of Commerce