

**BRILLION CHAMBER OF COMMERCE
BOARD MINUTES**

July 20, 2016

Hopscotch

12:00 PM

1) CALL TO ORDER: Jason Ruebl called the meeting to order at 12:06 PM.

ROLL CALL: Present were Jason Ruebl, Doug Neils, Tim Hanson, Jennifer Schmidlkofer, Linda Alger and Callie Barribeau. Also present were Karen Novy and –nonvoting Nick Madison. Absent was Jennifer Kolberg, Vineta Caune-Meyer, Wendy Allen, and Cheryl Welch. Visitors were Jamie Kriewaldt and Shannon Shinsky.

2) APPROVAL OF THE AGENDA:

Motion – Tim Hanson made a Motion to Approve the Agenda. Seconded by Doug Neils. Call vote taken. Motion carried. Agenda Approved.

3) APPROVAL OF MINUTES –June 2016 Minutes.

Motion –One correction was addressed regarding the date for the BWC financials on 6 B. Doug Neils made Motion to Approve Minutes with correction. Seconded by Tim Hanson. Call vote taken. Motion carried unanimously.

4) PRESIDENT’S REPORT: Jason Ruebl –Introduced 2 visitors: Jamie Kriewaldt from U W Oshkosh and Shannon Shinsky from Verve Credit Union.

5) SECRETARY-TREASURER REPORT:

Karen Novy presented July Secretary’s report and June Treasurer Financial Report. Savings \$24,387.57 Chamber Bucks \$253.24 and PayPal Acct. 1902.46.

Motion – Tim Hanson made a motion to approve the Secretary & Financial Reports. Seconded by Doug Neils. Call vote taken. Motion carried unanimously.

6) COMMITTEE REPORTS:

A. Retail Committee:

- a. **Holiday Advertisements:** Nothing new...may have something for the Fall Fest.
- b. **Shop Local/Coupon Book:** Not available – Jason Ruebl will look into it further.

B. Beer Wine & Cheese Committee:

Karen Novy reported that the profit from 2016 was not as much as initially stated. The profit for 2016 was \$4351.88. She just received 2 more invoices totaling over \$500 (one for the grill).

C. Golf Committee:

Karen Novy mentioned that we had the maximum number of golfers (i.e. 72) and a great response from donations.

7) NEW BUISNESS:

- A. Next Meeting:** The next meeting will be held at Ethels on August 17.

- B. UW Oshkosh Speaker:** Jamie Kriewaldt presented information on the Human Service Leadership bachelors degree that will be offered at the Chilton and U.W. Manitowoc campuses. This degree is designed to benefit the businesses in the community.
- C. Purchase Software:** Karen Novy mentioned that the software was purchased.
- D. Brochure.** –Karen Novy said that she has been communicating with the brochure designer. She also mentioned that at this point we may want to wait and use pictures from the golf outing. It was agreed upon. Jason Ruebl said that it would be ideal if they would be ready to distribute at the Fall Banquet.
- E. 2016 Fall Banquet Event:** A couple of weeks before this meeting Linda Alger e-mailed the board entertainment information on the Green Room from Green Bay. The cost would be \$400 for 1 hour. Karen Novy spoke with Frank from Let's Be Frank (Frank Hermans from Brillion) and he quoted \$300 for one hour but could only perform from 6 to 7 that night. After some discussion, it was determined that Karen Novy will contact Frank to book his program and ask him for suggestions/themes to help promote chamber membership. It was also mentioned that because Let's Be Frank will have to perform earlier than what we had in the past, that we may move the time up ½ hour. The budget for this event was also discussed. Jennifer Schmidlkofer offered a donation of \$200 from Todd's Plumbing to help offset some of the cost of the entertainment. We may use Eventzilla to sell tickets and open it up to the public. Karen Novy will also call to verify Cobblestone reservations and cost. Tim Hanson made motion to book Let's be Frank and move up the time ½ hour. Seconded by Doug Neils. Motion carried unanimously.
- F. City of Brillion 5K event:** No news.
- G. Board Resignations:** We are still needing representation from the Iron Works and Karen Novy mentioned that she was in contact with Gary Kabat. Gary stated that Mr. Neumeyer has a person in mind but has to wait until Iron Works is back from plant shut down. Tim Hanson had spoken with his contact at Verve Credit Union and Shannon Shinsky had expressed an interest. She was at this meeting and stated that she was interested but needed to make sure the monthly meeting dates will not conflict with work.
- H. American Pickers:** Karen Novy received a call from American Pickers from Wisconsin. They are interested in attending our next meeting to present information regarding their program. Karen Novy will call them back to organize a time.
- I. PPI Phase I:** Tim Hanson shared that PPI has 2 building phases, Phase I for the plating department and Phase II for the offices. The Chamber should request a tour once it is complete.
- J. Ariens Research & Development Phases:** Doug Neils shared that this Research & Development phase will be one of the best in the industry. Ariens plans on growing bigger within the next 5 years in Brillion.

8) OLD BUSINESS:

A. Review By-laws, Budgets and Audit Accounts including Payroll: A copy of the Bylaws were sent to all board members. Linda Alger suggested that we take sections at a time to review. So for the next meeting we will review sections I – III. Be sure to add a revised date when the review is complete.

B. Board Member Terms: Karen Novy sent a copy of the Board Member terms for all to review. This information helps determine the time left for some of our new members that are replacing those individuals that have resigned.

9) SCHOOL DISTRICT UPDATE: – Nick Madison – Nick Madison gave an update on the Elementary School Stem Program. This project is set up in phases with the first phase at \$1.2 million dollars. This is one of the only programs in the country in this scale. Nick Madison is the Chair of the Board of Trustees for the Fox Valley Technical College. He is impressed with the programs they have to offer. This is where many of our local workers are coming from.

10) CITY OF BRILLION: - Cheryl Welch –Not available.

ADJOURNMENT: Motion Doug Neils moved to adjourn. Seconded by Tim Hanson. Call vote taken. Motion carried unanimously. The meeting adjourned at 1:15 pm

Respectfully Submitted

Karen Novy, Secretary/Treasurer – Brillion Chamber of Commerce