

**BRILLION CHAMBER OF COMMERCE
BOARD MINUTES**

September 24th, 2014

Brillion Public Library –Tadych’s EconoFoods

12:00 PM

At noon the Chamber Board toured the Brillion Public Library with Chris Moede. The Chamber Board learned of the programs the library offers in the building and on the website.

1) CALL TO ORDER:

Tammy Koehler called the meeting to order at 12:18 PM.

ROLL CALL: Present were Tammy Koehler, Jennifer Kolberg, Bill Veit, Todd Brehmer, Doug Niels, Mark Vechart & Gary Kabat. Also present were and Michelle Ruebl (non-voting) & Guest Peter Kittel. Absent were Nick Madison (non-voting), Jason Ruebl, & Jason Levash

2) APPROVAL OF THE AGENDA:

Motion – Doug Neils made Motion to Approve Agenda. Seconded by Bill Veit. Call vote taken. Motion carried. Agenda Approved.

3) APPROVAL OF MINUTES –May 21st, 2014 Chamber Board Meeting.

Motion –Bill Veit made motion to approve Minutes. Seconded by Todd Brehmer. Call vote taken. Motion carried unanimously.

4) PRESIDENT’S REPORT:

No new report this month

5) SECRETARY-TREASURER REPORT:

Michelle Ruebl presented the August Secretary and Treasurer Financial Report. A Thank you card was passed around from The Brillion Optimist Club for the donation toward the parade. Michelle also received a call from Green Bay Technology Solutions/BD wanting to present to the board information on Focus on Energy Lighting grants available to the membership. Discussion followed. Tammy Koehler and Mark Vechart both agreed that this is a sales call. If they want to become a member and have a presentation they are offering, we can promote it through our member events section. There is no need to take up the boards time on the presentation. Mark Vechart Made a **Motion** to have him contact the membership to learn allow them to learn of these grants. Louis Kohlberg seconded the motion . Motion carried unanimously.

Motion –Doug Neils made a motion to approve/accept the August Secretary and Financial Reports. Seconded by Gary Kabat. Call vote taken. Motion carried unanimously.

6) New Membership Approvals

None

7) School Update–Peter Kittel

Peter is stepping in for Nick Madison since he is in Madison due to the DPI issueing Partnership Awards. Due to our school and business involvement in Brillion, our community will be recognized for this. Peter also has a conference to speak at today therefore has to leave early.

The Building referendum is out to bid right now. The Chamber's Partner in Education Reward is being given to two public school teachers and a teacher from Trinity Lutheran School. The staff surveyed teachers and asked to give 1-2 names of colleagues that would fit this reward. There were 8 names. An administrative team went through all of the comments and discussed the recipients. One from elementary and one from the high school was chosen. He is asking that Nick Madison be able to introduce these teachers with a short bio. Then the teachers will have the opportunity to speak. It is Homecoming week!! It's been a good week with a lot of energy. Billboards, dressing up Main St, Seniors decorate their hallway, a bon fire, pep rally, etc. Peter remarked that he likes the new position, but does miss teaching. Does like the new challenges. Making a difference in a different way. He believes in our community and our school. The partnership we have with businesses and school is a good one. This year will embark 7 to 8 days of testing this year.

8) COMMITTEE REPORTS:

A. Business After Five: Bakkhei just had one. Tammy Koehler loves seeing the Board members at these. Tammy felt it was a very nice turnout. Some new faces were seen. Michelle Ruebl also commented that it was a packed, but not too crowded when she attended. Next Business After Five will be Calumet County Bank-Sherwood Office. Join Me Realty is planning to have one in the beginning of year. Louis Kolberg is planning to have one in Spring of 2015 for the Brillion Nature Center

B. Retail Committee: Next meeting is this Thursday at 6pm

8) NEW BUISNESS:

A. Next Meeting Date: October 15th

B. PIE Rewards – Sean O'Fallon-Cognitive Disabled Brillion High School, Tina Murkowski-1st Grade Brillion Elementary School & Marcia Wendt-3rd & 4th Grade Trinity Lutheran

C. Homecoming Windows -No volunteers to judge yet. Tammy Koehler and Louis Kolberg volunteered to assist if no one responds

D. Membership Update/Drive – Tammy Koehler noted that the list provided by Michelle Ruebl of the previous members who did not renew had quite a few who were no longer in business. No calls were made for new memberships. Discussion ensued to offer a discount for 2015 or Free for the balance of this year. Michelle Ruebl researched the internet and has a list of over 30 companies not in our membership. Todd Brehmer made a **Motion** to invite them to the banquet and offer a free membership for the remainder of 2014. Bill Veit seconded the motion. Motion passed.

E. Banner Ads – Policy approved 9/7/11. Fix dates: Michelle Ruebl stated the dates are not set for 3 months each. Seems to be a simple error in the original policy set up. The website also reflects this error. Louis Kolberg made a **Motion** to correct the policy and the website. Mark Vechart seconded the motion. Motion passed. .

F. Banquet – Committee/Speaker : There is no committee for the banquet. Michelle Ruebl has most of the planning done. Bob Endries will be the speaker. He was one of the key organizers of the fund. It is an opportunity to keep donations, memoriums,etc within the community. We do need 2 board members yet. Tammy Koehler and Bill Veit are on their last year serving. We are also in need of a Board member willing to be Elect for 2015. Todd Brehmer volunteered. Date of Banquet is October 9th. Todd Brehmer also volunteered to speak with a couple of members.

G. Committee – Bylaws (absent board members/dues timeline): Michelle Ruebl asked how the notifications should be handled. Mark Vechart made a **Motion** to post to website and email the notifications to the members. Gary Kabat seconded the motion. Motion approved. Discussion occurred on the content of the new bylaws. Michelle Ruebl asked about the legal terms being changed. Tammy Koehler, Bill Veit and Todd Brehmer have worked with other bylaws and felt these were good changes. Discussion as a board did make a few more notations and changes. Bill Veit made a **Motion** to approve the bylaws with the new changes and move to the membership for a vote. Mark Vechart seconded the motion. Motion approved.

H. Buildings For Sale/Rent –Tabled due to time

10) OLD BUSINESS:

- A. Website:** Done
- B. Farmer Market Sponsorship Update:** No update.
- C. Chamber Bucks :** No update at this time
- D. Associate Membership:** 43 renewed in comparison to 144 from 2013
- E. Policy Update –**Revisions done-tabled to next month due to time

11) City and Room tax update – none

ADJOURNMENT:

Motion Bill Veit moved to adjourn. Seconded by Mark Vechart. Call vote taken. Motion carried unanimously. The meeting adjourned at 1:45pm

Respectfully Submitted

Michelle Ruebl, Secretary/Treasurer – Brillion Chamber of Commerce